



Sowers of Justice Network

Louisville, Kentucky

Call for Conference Interns



Sowing a Nonviolent City Conference Intern

The Sowing a Nonviolent City Conference Intern based in Louisville KY works with the Conference Co-Chairs connects people across the community creating resilient relationships to accomplish specific works of justice that will have lasting impact.

MINIMUM QUALIFICATIONS: Interest in all areas of social justice: racial, equity in health outcomes, environmental but especially food justice - the theme of this year's conference, Familiarity with principles of compassion advocacy and justice.

JOB TITLE: Conference Intern

REPORTS TO: Conference Co-Chairs

DATES OF SERVICE: Ongoing (Annual Conferences)

STIPEND: Mileage /negotiable

HOURS: 5-10 Hours per week

ESSENTIAL DUTIES AND TASKS:

Leadership

- Attends planning meetings and provide material support with copies, minute taking and communication/ coordination of activities between planning group members and assigned faith community/task groups
- Builds and completes databases for food justice conference and racial justice activities, contacts potential leader/facilitators for conference breakout groups and activities, makes connections to enhance networks of faith community, neighborhood, justice and civic groups
- Serves as a mentor, building relationships with youth and others through small groups throughout the summer and focuses on people aged 14- 28 to connect to conversation-stimulating justice-related community-wide art projects
- Supports monthly screenings and discussion of movies like A Place at the Table with asks to commit to attend conference and attend meetings and support projects
- Supports network gatherings, weekday reflective practice, and other activities

Administrative Tasks

- Develops and distributes Food Coop, CSA, and other information on social media, web and plans copying, printing, and distribution of other print information
- Connects faith communities and other groups to activities opportunities via web email and social media
- Calls and searches internet and other resources to build a list interested faith communities and verifies pastoral information and inquires about existence of in house and denominational justice groups and possible interest in the conference
 - Builds and completes databases for the sowing nonviolent city conference, and racial justice impact projects responds to inquiries
- Supports donor relations and sponsorship work for the conference and connects faithful giving to justice
 - Supports conference through contact and follow-up with breakout leaders and small group facilitators
 - assists with preconference gathering events for late July/ Early August
 - Prepares for conference: Includes, but is not limited to supporting speaker travel logistics, supply organization, and shopping, print and media information, donor data base entry, thank you notes, phone banking working with other interns and volunteers.